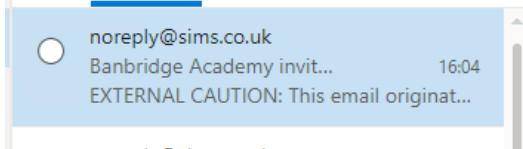
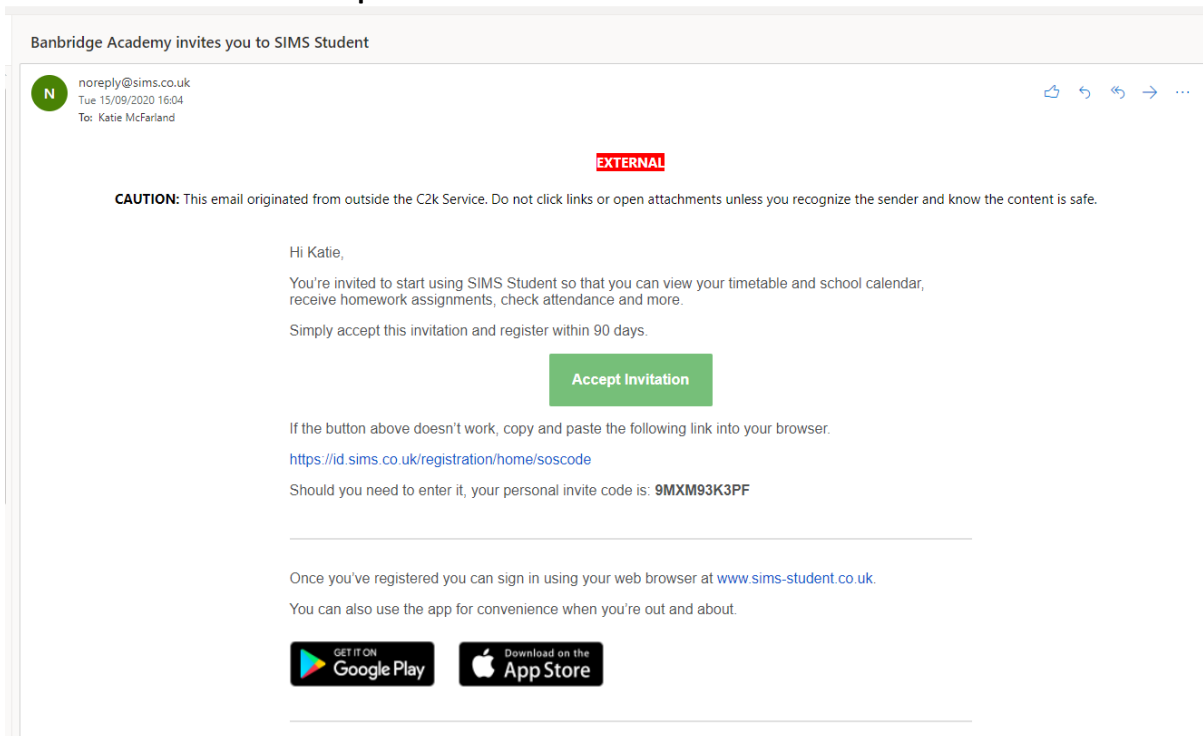


Registering for the SIMS Student App

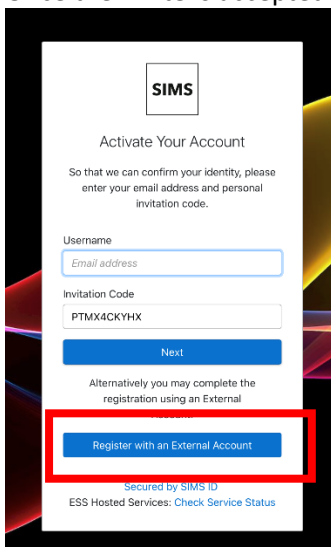
Access your C2k email Account (see <http://www.banbridgeacademy.org.uk/wp-content/uploads/sites/4/2020/03/Accessing-School-Email-From-Home.pdf>) and locate the email from **noreply@sims.co.uk**.



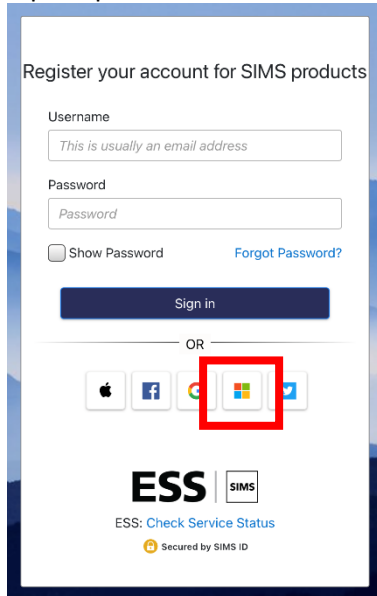
Read the email and click **Accept Invitation**.



Once the invite is accepted the following log in will appear. Select Register with an external Account



If prompted select **Microsoft icon**, always login with **Microsoft** and your **C2k (@c2ken.net) Account**.



Click **Register**.



Registration

You will have received a new service invite code from either Capita SIMS or from your school administrator.

Please enter the code below and tap or click Register.

Name	<input type="text" value="Katie McFarland"/>	(not you?)
Signed in with	<input type="text" value="Microsoft"/>	
Invitation Code	<input type="text" value="9MXM93K3PF"/>	
	<input type="button" value="Register"/>	

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Enter the answer to the **Security Question(s)** and click **Verify**.

Note: Please note that the Date of birth format is dd/mm/yyyy i.e. 01/01/2021



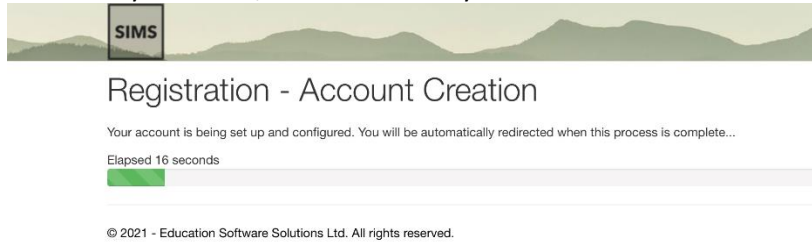
Registration - Answer Security Questions

You are required to provide a second piece of information to confirm your identity.

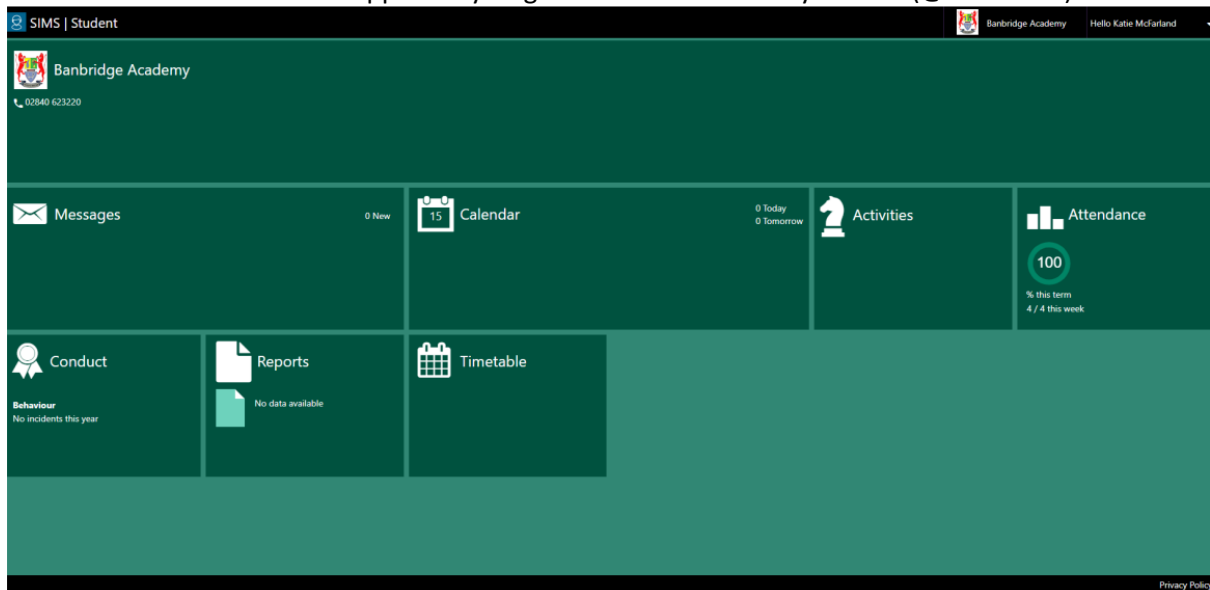
What is your date of birth? (dd/mm/yyyy)

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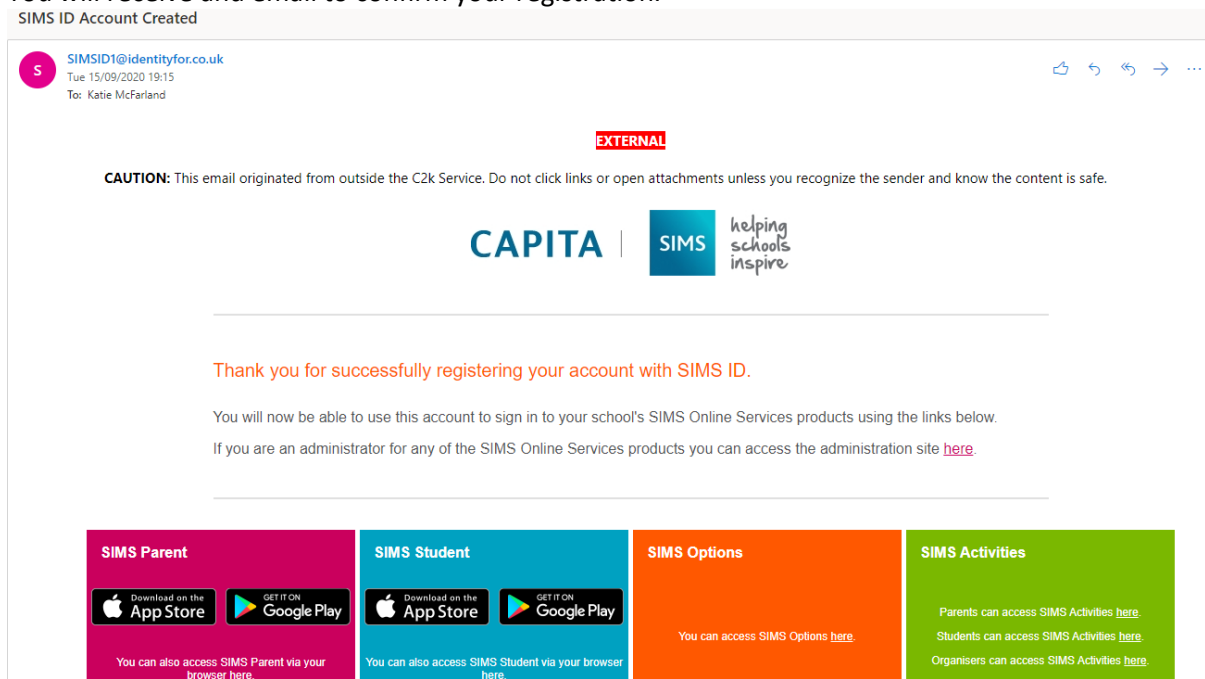
Once verify is clicked, Sims will create your account.



Once your account has been created, the registration process is completed. You can now download and install the SIMS Student App. Always login with Microsoft and your C2k (@c2ken.net) Account.



You will receive an email to confirm your registration.



Note: Please be aware that parental controls on a mobile device, may affect the functionality of the app i.e. app may not work correctly/the app may not work at all