

June 2025

Dear Parent/Guardian

I take this opportunity to wish you a very relaxing and peaceful summer. I trust that everything has gone as well as possible for your son/daughter during their examinations. **I wish to reiterate my thanks to our pupils, parents, my colleagues and the wider community for all of their considerable efforts in maintaining effective learning during the past year.**

I remind you that Public Examination results will be issued as follows:

**A Level (Year 14)                      9.00am on Thursday 14 August 2025**

**I ALSO ASK THAT YOU PLEASE ENSURE ALL TEXTBOOKS HAVE BEEN RETURNED BY YOUR CHILD TO THE SCHOOL.** The School does not have the funding to replace the textbooks for subsequent pupils. Please bring all textbooks in a plastic carrier bag, with your name and a list of each subject studied clearly printed on a sheet of paper enclosed within the plastic bag. **Please note the School has no alternative but to issue an invoice for any unreturned textbooks.**

Please note Senior Staff will be available, if required, on the Results Day to provide Careers Guidance. However, if anyone has concerns regarding their career path, please do not hesitate to contact Mr Bond or Mr Cromie who can be reached via the main school email until the end of June, and again from mid-August.

**If your child cannot collect their results in person and you wish them to be posted out, YOU MUST PROVIDE an A5/C5 stamped addressed envelope which must be left in the School Office for this purpose. Due to General Data Protection Regulations, we are unable to forward examination results to any parent and/or relative without written permission, received prior to the end of June, which states precisely who will collect the results. In addition, we will require photographic ID to be presented to the Office by the person named in the letter when they call to collect the results. Please note, we are unable to issue any results over the telephone or via electronic communication. In accordance with the Examination Authority Regulations, examination results that are being posted can ONLY be posted on the public examination results day and therefore will arrive at a later date.**

**All pupils have been given a PIN to access their results on the CCEA portal on results day – please keep it safe. If a pupil has misplaced their PIN, they must contact the school immediately by sending an email to [examqueries@banbridgeacademy.org.uk](mailto:examqueries@banbridgeacademy.org.uk)**

I wish our Year 14 pupils every success in August, and remember, the school is here to help you at any stage in the future – you are always a member of the Academy community.



Finally, I wish you and your family a happy, safe and restful holiday period.

Yours sincerely

*R S McLoughlin*

R S McLoughlin OBE  
Principal

