

September 2025

Dear Pupil and Parent/Guardian

Please find below important information regarding both internal school assessments/examinations and public (GCSE & AS/A Level) examinations/controlled assessments taking place in the academic year 2025/26. Please note, in addition your child will continue to participate in on-going class assessment/tracking/homework etc and we would encourage you to keep engaging with your son/daughter in order to support them in their learning. You will realise the crucial importance of attendance; students who have a lower attendance rate often find that significant gaps develop in their learning. We know there is an **extremely close correlation between good attendance and good outcomes for a student**, therefore, it is exceedingly important that all students maximise their attendance throughout the academic year.

Internal School Examinations

The **winter** internal examination windows will span the following dates:

Year Group	Dates
Year 8 - 10	Monday 12 January – Monday 19 January 2026
Year 11 - 12	Monday 12 January – Friday 23 January 2026
Year 13 - 14	Monday 12 January – Wednesday 21 January 2026

The **summer** internal examination windows will span the following dates:

Year Group	Dates
Year 8 - 10	Friday 22 May – Friday 29 May 2026
Year 11	Monday 18 May - Friday 29 May 2026

Year 13 & 14 students will have **four Common Assessments in each subject throughout the year**. The marks for these assessments will be issued to parents on **05 December 2025** and **26 March 2026**.

Public Examinations/Controlled Assessments

Year 12 parents please note that pupils will be sitting GCSE examination modules in **Double Award Science and Mathematics** in **November 2025**. Pupils will be signing their statement of entries and receiving their timetables before the half term break.

Year 11 parents please note that pupils will be sitting GCSE examination modules in **English Language, English Literature, Business Studies, Digital Technology, Geography, History and Technology** in **Summer 2026** (end of Year 11), as well as completing their **GCSE Religious Studies Short Course** examination.

In Summer 2026, Year 12 and Year 14 pupils will have the opportunity to **resit** module examinations from Summer 2025. Pupils should inform their subject teachers as soon as possible if they wish to resit any modules.

Coursework/Controlled Assessment - JCQ Regulations

Pupils who are being assessed via controlled assessment/coursework in certain subjects must adhere to **JCQ regulations**. This includes:

- Appropriate referencing of information taken from published sources (including AI);
- Avoiding plagiarism of other material and the resultant penalties

JCQ instructs all schools to furnish pupils with the **Information For Candidates** documentation on controlled assessment/coursework. A hard copy will be provided to all pupils in form class and it should be read carefully:

Years 11/12

https://www.jcq.org.uk/wp-content/uploads/2025/08/IFC-NE_Assessments_2025_FINAL.pdf

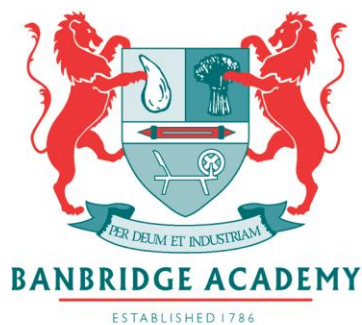
Years 13/14

https://www.jcq.org.uk/wp-content/uploads/2025/08/IFC-Coursework_Assessments_2025_FINAL.pdf

Coursework/Controlled Assessment - Artificial Intelligence

Pupils must be extremely careful with regards to the use of AI chatbots for assistance with coursework/controlled assessment. Please read the JCQ regulations carefully in the link below and if a pupil is unsure as to the rules regarding the use of AI in a certain subject, they should speak directly with the teacher concerned.

<https://www.jcq.org.uk/wp-content/uploads/2024/02/JCQ-AI-poster-for-students-2.pdf>



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Coursework/Controlled Assessment - Internal Appeals Policy

Teachers will share marks for any coursework/controlled assessments with pupils. Should a pupil wish to ask for a review of the centre's marking, they must follow Banbridge Academy's Internal Appeals for Centre Assessed Work policy:

<http://www.banbridgeacademy.org.uk/wp-content/uploads/2025/09/Banbridge-Academy-Review-of-Marking-Centre-Assessed-Work-Policy.pdf>

Yours sincerely

R S McLoughlin

R S McLoughlin OBE
Principal

