

December 2018

Ref: RSM/SJ

Dear Parent/Guardian

I trust this letter finds your family and you well as we enter the busy festive period. For information, our key dates for the start of the year are published on the School website and were also included in the Calendar of Events (also available from the School website) forwarded to you at the start of this academic year. However, for your convenience, I should like to inform you that term starts on **Thursday 3 January 2019**. The internal school examinations will take place from **Monday 14 January to Friday 18 January** for Years 8 - 10 & 13; from **Monday 14 January to Friday 25 January** for Years 11 & 14. For Year 12 the examinations will take place from **Friday 11 January to Friday 25 January** and it should be noted that students studying Triple Award Science or Home Economics will be required to sit their actual GCSE practical on **Friday 11 January**, all other Year 12 pupils will be on study leave on Friday 11 January. A detailed examination timetable will be posted, prior to Christmas, on the school website www.banbridgeacademy.org.uk.

Please note the following important information:

Monday 28 January	Open Night – to facilitate preparation for Open Night school will finish at 1.00pm
Monday 18 -Wednesday 20 February	School closed - Staff Training
Thursday 21 and Friday 22 February	Half Term
Monday 18 March	School Closed - St Patrick's Day
Thursday 11 April	Last day of Spring Term
Friday 12 April	School Closed - Staff Training
Monday 29 April	First day of Summer Term (9.00am)

Please note, as outlined in my letter earlier this term, **Parent – Teacher Consultation meetings and Parent Information Talks** will take place as set out below:

Year 12 - Wednesday 12 December 2018 from 1.30 – 3.30pm
(Early closure - Normal classes will end for all pupils at 1.00pm)

Year 8 - Wednesday 19 December 2018 from 1.30 – 3.30pm
(Early closure - Normal classes will end for all pupils at 1.00pm)

Year 10 - Tuesday 19 February 2019 from 9.00 – 11.00am
Years 13 & 14 (simultaneously) - Tuesday 19 February 2019 from 1.30 – 3.30pm

Years 9 & 11 (simultaneously) - Tuesday 14 May 2019 from 1.30 – 3.30pm
(Early closure - Normal classes will end for all pupils at 1.00pm)

In addition:

Year 12 A Level Options Parent Information Talk – Tuesday 5 March 7.00pm

Year 10 GCSE Options Parent Information Talk – Tuesday 12 March 7.00pm

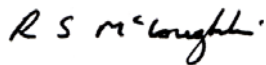
Please note these dates carefully and do make use of the opportunity provided to discuss your son or daughter's progress. A text message to the parents of the relevant year group will be issued prior to each meeting. Information about the organisation of the Parent Consultations will also be made available through the school's Parent App. **Please note all parents need to ensure they have downloaded the Parent App to access their child's Winter Report.**

The School Carol Service will take place for pupils on the final day of term, Friday 21 December. Pupils will start school as normal at 9.00am and will be escorted to Holy Trinity Church for the service starting at 10.15am and finishing at approximately 11.30am. Pupils should make their way home following the service.

For your convenience I have enclosed the bus timetable with this letter to indicate the timetable that will operate on each of the early closures.

I take this opportunity to wish you and your family a Happy Christmas and a fulfilling 2019.

Yours faithfully



R S McLoughlin
Principal