

UCAS Apply 2020

AS examinations finish for all Year 13 pupils on 31 May (a small number may be sitting a Further Maths paper on 12/17 June).

This provides plenty of time to work on the following:

(To assist with this, pupils should take their Year 13 Work book with them, prior to Study Leave)

The Careers room (F97) is available for personal research throughout most of May & June

UCAS Apply 2020 goes live for 2020 applicants on **21 May 2019**

The NEW school buzzword for 2020 is: Dunbar20

1. Log onto www.ucas.com
2. Click on the **Sign in** icon of a person (top RHS of screen) and then
3. This takes you to **Students Sign in**
4. Click on **Undergraduate** and **Apply 2020**
5. Click on **Register and Apply 2020: Register**
6. Read the instructions and Terms and conditions; tick the box to say that you **agree with the terms & conditions before you can proceed.**
7. Add full name and date of birth and postal address. Your postal address is in the UK
8. Add home telephone, mobile and email address - **that which you check regularly.**
9. **Create username and password** (record these carefully).
10. Create answers to the security questions. Write these down.
11. The system will create a username for you. **WRITE THIS DOWN**
12. **YOU ARE REGISTERING THROUGH SCHOOL**
13. **NOW ENTER THE BUZZWORD Dunbar20 You can only use this once**
14. The UCAS system will generate a UCAS ID number for you; **RECORD THIS CAREFULLY.**
15. You will receive this message to the email address you have entered on your form:

Before submitting your application, you need to verify that the email address you have provided is correct. In order to verify this, please log in to the UCAS website (<https://www.ucas.com/ucas/undergraduate/login>) and enter the verification code shown below:

email address: (as you entered)

verification code: itb53519 (this is similar to, but not the same as what you will see)

This code is only valid for the address shown above. If you change your email address, you will need to obtain a new verification code.

Once we have verified your email address, we can then send emails alerting you to changes to your application, including decisions made by your chosen universities and colleges. These emails will not list the actual changes or give any decisions; they will tell you to log in to the Track service to view any changes. Track is available on the UCAS website for you to use once we have processed your application. For environmental reasons you will not receive a letter containing an individual decision, although you will be able to print these letters from the Track system if necessary.

16. Sign up to **UCAS updates** to help you make the right career choices.
17. For courses starting in 2020, the application fee is £18 for a single choice, and £24 for more than one choice. You will pay for this by card, **but not until your application is ready to leave school.**

During May/June: Having followed the instructions above:

1. Access and follow the annotated UCAS application form which has been posted in Google Classroom (**code a8z2ul if you have not already registered for this**). *Your Careers teacher has already explained how each section is completed.*
2. Complete all sections up to Course Choice, **saving each section as you go along**
3. Using the annotated UCAS form, **a family member should check this work** to ensure that you have completed all sections correctly
4. You can insert your 5 selected courses if you wish – these can be changed in September. **Save your work**
5. **Off-line:** continue with course search; use the guidelines in your Careers workbook – page 49
6. List the universities/courses you are most impressed with
7. Does your chosen discipline involve **an interview**?
 - i. Type?
 - ii. What % of **final offer** is based on interview performance? How confident are you in an interview situation? – and use this to direct your choice
 - iii. Have you recorded the interview advice provided on each university web site for future reference?
 - iv. Have you researched local companies where you can get interview practice?
eg 3five two in Belfast
8. Medical/dental applicants: download UKCAT Consortium Universities (2019 entry) - indicates the scores used by each medical school for selecting applicants (the most up-to-date that you can access); **you should not select your final 4 courses until you know your score.**
9. Does your course involve an **Admission test**? eg **UKAT, BMAT, HPAT-Ulster**?
 - i. Have you researched the details of this course?
 - ii. Have you thought about getting some practice?
 - iii. UKAT: Kaptest.co.uk provides essential information about this test – **YOU NEED TO READ THIS AND ACT ACCORDINGLY**
 - iv. **Register your place** with a local driving test centre – at a time which allows for preparation but also early enough to have the score before final course selection.

10. Oxbridge Applicants

- i. **Read information (including short videos) on the respective sites carefully; only apply for ONE Oxbridge course**
- ii. **Admissions tests: 30 October 2019 for:**
 - a. Cambridge pre-interview assessments
 - b. Oxford admissions tests
 - c. BioMedical Admissions test (October/November)
 - d. Mathematics Admissions test (MAT)
 - e. For all other tests check individual test pages on the university site
- iii. Pupils register for school based tests with the school examinations officer in school in **early September**. Other tests will be completed if/when you attend for interview.
- iv. Read website information about interview format, the importance of the interview and how to prepare for interview carefully.

11. Personal Statement: (Year 13 Workbook pages 55-60)

- a. Having selected the discipline you wish to apply for, begin drafting your statement (examples on Google Classroom and the folder of statements in F97 (on request/ used in the room)
- b. Enlist the support of a family member to read your drafts**
- c. **Save each of your drafts;** bring your most up-to-date draft to your UCAS Workshop

12. Workshops:

- a. Checking UCAS application form
- b. Continued research with teacher guidance
- c. Teacher check of statement

Information for September:

1. Careers classes in September/October will focus on the **final stages** of completion
2. Early deadline applicants - Medical, dental, veterinary, Oxbridge applicants:
 - a. **Submission deadline – 1.45pm Tuesday 24 September**
3. **Teaching & nursing applicants:** do not fall into the early deadline but it is advised that these are also completed as early as possible – to allow time for interview preparation if you are made an offer
4. All remaining courses: **submission deadline – 1.45pm Wednesday 23 October**

NB These submission dates must be adhered to

QUB & UUI Open Days September 2019

School will attend:

- QUB – Thursday 5 September
 - OR you can attend with parents/guardians on Saturday 7 September
- UUI – Friday 6 September

Names of those who wish to attend will be taken during the workshop days; £4 per visit

Booking CAN ONLY be made at the school office; you must pay before you can reserve a seat.

NB Payments cannot be refunded once the coaches are booked.

To facilitate administration, bookings will close at 1.45pm on Thursday 29 August – Year 14 Induction Day

Work Shop details:

Tuesday 18 June: 13 A & B

Wednesday 19 June: 13 C & D

Thursday 20 June: 13 E & F

- **You must attend on the day indicated above.** However, it will be advantageous to attend additional sessions to prepare your application (advisable to bring your own device in this instance)
- **Rooms being used:** F97, F80, G118, Mac Suite (for the latter, please ensure that you know your Apple ID and password)
- A list of which room you show go to will be posted in the Atrium on the morning of your session
- If possible, bring your own device – even on your designated day
- **A register will be taken each day**