

DISCIPLINE POLICY

RATIONALE

Good behaviour is essential if pupils are to achieve high standards. This policy provides a framework to enable pupils, parents and staff to understand the standards of behaviour required in Banbridge Academy

1 AIMS

- 1.1 To create a happy and achieving community within a regulated and pleasant environment.
- 1.2 To promote self-discipline and encourage an increasing acceptance of responsibility as a preparation for adult life.
- 1.3 To encourage the development of positive attitudes as shown by consideration for others, tolerance, respect and good manners.

2 PRINCIPLES

In order to promote, develop and achieve high standards in all areas of school life the school policy is based on the following principles:

- 2.1 Acceptance by pupils entering the school - and by their parents, of the Code of Discipline and of School Sanctions;
- 2.2 Awareness of the need for self-discipline and respect for others;
- 2.3 Effective home-school liaison;
- 2.4 The indivisibility of discipline;
- 2.5 A consistent approach to discipline;
- 2.6 An effective pastoral system;
- 2.7 A relevant curriculum;
- 2.8 High pupil motivation;
- 2.9 Good teaching and amicable teacher-pupil relationships;
- 2.10 A pleasant environment.

3 THE CODE OF DISCIPLINE (cf. The Code of Discipline).

- Behaviour and Good Manners
- Safety and Security
- School Property, Personal Property and the Property of Others
- Uniform and Personal Appearance

4 DISCIPLINARY PROCEDURES

It is the responsibility of all staff to deal with incidents as they arise and to apply appropriate sanctions. In addition incidents should be noted on the Behaviour Management System.

4.1 Referral

Persistent or serious matters should be referred as follows:

- 4.1.1 On pastoral matters and on general matters of discipline: Teacher to Form Teacher to Year Head to Vice Principal as necessary.
- 4.1.2 On academic matters: Teacher to Head of Department to Vice Principal as necessary. The Form Teacher should be informed at an early stage.
- 4.1.3 Referral to parents will be at the discretion of the school.

4.2 Sanctions

- 4.2.1 For minor offences sanctions such as extra work or lunchtime detention will be imposed, at the discretion of the teacher concerned.
- 4.2.2 Lunchtime detention will be supervised on a departmental basis and will last no longer than 25 minutes to enable pupils to have lunch. Repeated lunchtime detentions may lead to a Friday afternoon detention.
- 4.2.3 Friday Detention (3.30 - 4.30) will be used for serious or repeated offences. Parents will be notified of all detentions 24 hours in advance. After three Friday detentions the pupils will be placed in a Saturday morning detention.
- 4.2.4 Saturday morning detention which will last for 1½ hours, under the supervision of the Headmaster, may also be used as a punishment for very serious offences. Three Saturday morning detentions may lead to suspension.
- 4.2.5 For more serious offences the parents will be asked to come to the school to speak to the Headmaster, another Senior Member of staff or to members of the Discipline Committee of the Board of Governors.
- 4.2.6 Withdrawal from classes will be imposed at the discretion of the Headmaster for very serious offences and/or an accumulation of offences. This sanction will involve the pupil being removed from classes for a stated period and given work to do in school. The parents and the Board of Governors will be informed.
- 4.2.7 Suspension, in which the pupil will be made to stay at home for a stated period, will be imposed for very serious offences and/or an accumulation of offences. It will be administered by the Headmaster, with the approval of the Chairman of the Board of Governors, in accordance with SELB procedures.
- 4.2.8 Expulsion will be sought for extremely serious offences and/or an accumulation of offences. It will be administered by the Headmaster and the Board of Governors in accordance with SELB procedures.

This Discipline Policy will be applied to all pupils including those with Special Educational Needs in accordance with the Special Educational Needs and Disability Order (2005).

Review of Policy

This Discipline Policy will be reviewed annually.