

December 2016

Ref: RSM/AMcC

Dear Parent/Guardian

I trust this letter finds your family and you well as we enter the busy festive period. For information, our key dates are published on the School website and are also included in the Calendar of Events (also available from the School website) forwarded to you at the start of this academic year. However, for your convenience, I should like to inform you that term starts on **Wednesday 4 January 2017**. The internal school examinations will take place from **Monday 16 January to Friday 20 January** for Years 8 - 10 & 13 and from **Monday 16 January to Friday 27 January** for Years 11, 12 & 14. A detailed examination timetable will be posted, prior to Christmas, on the school website www.banbridgeacademy.org.uk. In order to facilitate preparation for Open Night, school will finish at **1.00pm on Monday 30 January 2017**. School will be closed from **Monday 13 to Wednesday 15 February for exceptional closure for staff training, followed by half term break on Thursday 16 and Friday 17 February**. The School will be closed for St Patrick's Day on **Friday 17 March**. The Spring Term will finish on **Friday 7 April** and the Summer Term will begin at **9.00am on Monday 24 April**. In addition, there will be an **exceptional closure for staff training, to facilitate moderation of centre-assessed components of public examinations, on Wednesday 26 April**.

Parent – Teacher Consultation meetings and Parent Information Talks will take place in the Spring Term as set out below and as detailed on our online school calendar.

Year 13: Thursday 2 March (4.15pm – 6.15pm)

Year 14: Tuesday 14 March (4.15pm – 6.15pm)

Year 10: Thursday 23 March (4.15pm – 6.15pm) followed by Year 10 GCSE Options Parent Information Talk (6.30pm)

Year 12: Tuesday 28 March A Level Options Parent Information Talk (7.00pm)

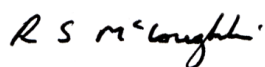
Year 11: Tuesday 4 April (4.15pm – 6.15pm)

Please note these dates carefully and do make use of the opportunity provided to discuss your son or daughter's progress. A text message to the parents of the relevant year group will be issued prior to each meeting.

The School Carol Service will take place for pupils on the final day of term, Tuesday 20 December. Pupils will start school as normal at 9.00am and will be escorted to Holy Trinity Church for the service starting at 10.15am and finishing at approximately 11.15am. Pupils should make their way home following the service and for your convenience I have enclosed the bus timetable on the reverse of this letter.

I should like to wish you and your family a Happy Christmas and a fulfilling 2017.

Yours faithfully



R S McLoughlin
Principal