

December 2017

Ref: RSM/SJ

Dear Parent/Guardian

I trust this letter finds your family and you well as we enter the busy festive period. For information, our key dates are published on the School website and are also included in the Calendar of Events (also available from the School website) forwarded to you at the start of this academic year. However, for your convenience, I should like to inform you that term starts on **Wednesday 3 January 2018**. The internal school examinations will take place from **Monday 15 January to Friday 19 January** for Years 8 - 10 & 13 and from **Monday 15 January to Friday 26 January** for Years 11, 12 & 14. A detailed examination timetable will be posted, prior to Christmas, on the school website www.banbridgeacademy.org.uk.

In order to facilitate preparation for Open Night, school will finish at **1.00pm on Monday 29 January 2018**. School will be closed from **Monday 12 to Wednesday 14 February for exceptional closure for staff training, followed by half term break on Thursday 15 and Friday 16 February**. The School will be closed for St Patrick's Day on **Monday 19 March**. The Spring Term will finish on **Friday 23 March** and the Summer Term will begin at **9.00am on Monday 9 April**. In addition, there will be an **exceptional closure for staff training, to facilitate moderation of centre-assessed components of public examinations, on Wednesday 25 April**.

Parent – Teacher Consultation meetings and Parent Information Talks will take place in the Spring Term as set out below and as detailed on our online school calendar.

Year 12: Thursday 1 March (7.00pm) – Parent Information Talk only

Year 10: Thursday 8 March (4.15pm – 6.15pm) followed by Year 10 GCSE Options Parent Information Talk (6.30pm)

Year 9: Tuesday 20 March (4.15-6.15pm)

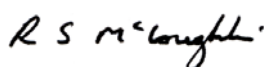
Year 11: Thursday 12 April (4.15pm – 6.15pm)

Please note these dates carefully and do make use of the opportunity provided to discuss your son or daughter's progress. A text message to the parents of the relevant year group will be issued prior to each meeting.

The School Carol Service will take place for pupils on the final day of term, Wednesday 20 December. Pupils will start school as normal at 9.00am and will be escorted to Holy Trinity Church for the service starting at 10.15am and finishing at approximately 11.15am. Pupils should make their way home following the service and for your convenience I have enclosed the bus timetable on the reverse of this letter.

I should like to wish you and your family a Happy Christmas and a fulfilling 2018.

Yours faithfully



R S McLoughlin
Principal