

Information For Candidates

Public Examinations - Summer 2025

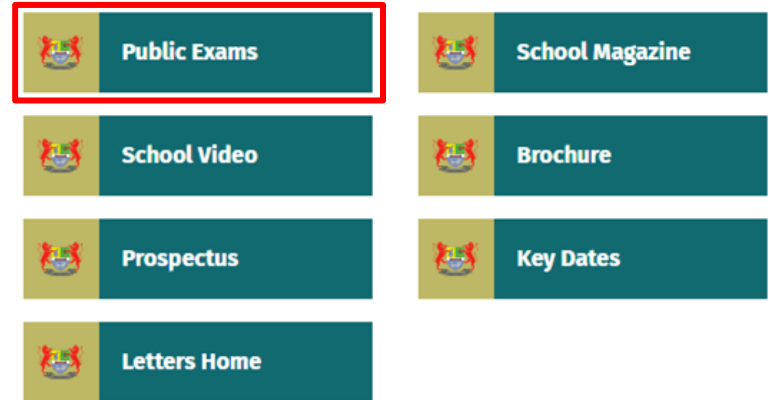
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Examination Venues

- Read your timetable carefully - don't mix AM/PM up!
- Venues Public Exams Quick Link - School Website
- **Access Arrangements**
 - Be sure what they are!

Quick Links



Exam Day Arrangements



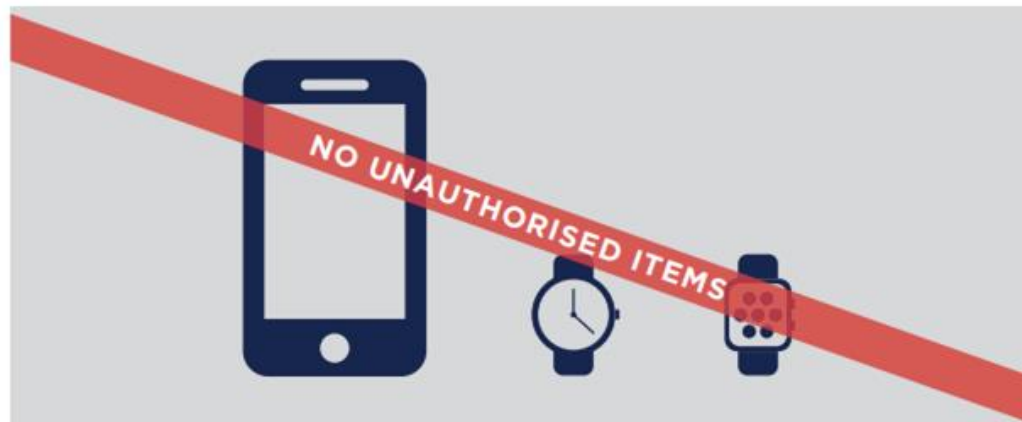
- **Morning** - 8:55am - set your alarm early!
- **Afternoon** - 1:10pm
- **Know your candidate number!**
- Inform the school office **immediately** if ill/going to be late due to unforeseen circumstances
- If you arrive late for an exam, **report immediately to the exam hall invigilator.**
- CCEA may not accept your script if you are very late



Joint Council for
Qualifications CIC

NO MOBILE PHONES NO WATCHES

NO POTENTIAL TECHNOLOGICAL/WEB
ENABLED SOURCES OF INFORMATION



Possession of unauthorised items, such as a mobile phone
or any watch, is a serious offence and could result in

DISQUALIFICATION

from your examination and your overall qualification.

Exam Day Arrangements

- Full school uniform - no PE kit
- School bags can be left at canteen ramp
- **No food** in the exam hall.
- Water bottles must be **transparent** with **all labels removed** which would include transparent, reusable plastic bottles.
- Only **transparent pencil cases** are permitted in the exam hall
- Ideally bring two or three **black pens** (NOT pencil/blue pen)
- Just bring what you need! (Calculators, rulers etc.)

During The Examination

- Use toilet before the examination
- Invigilators are there to supervise students and help
- Listen carefully to their instructions
- **Do not borrow** anything from another candidate during the exam.
- Candidates are **not permitted to leave the exam hall** before the end of the exam.
- Remember to **write your answers in the designated sections of the answer booklet**. Additional answer sheets can be provided if you run out of space. Place these **behind** your exam booklets when handing in

Examples Of Malpractice

- Being in **possession** of a mobile phone, earphones, other electronic device or wrist watch in the examination room
- **Opening/writing on your examination paper** before the invigilator directs you to
- **Communicating** with or disturbing other candidates at any time when in the examination room - **before, during or after the examination**
- Being in **possession** of unauthorised material, e.g. revision notes, formulae
- **Report** any suspected malpractice to an invigilator



Invigilator Assistance

- Put your hand up **high** during the exam if:
 - You have a problem and are in doubt about what you should do
 - You do not feel well
 - You need more paper
- You must not ask for, and will not be given, any **explanation of the questions.**



Special Consideration

- Illness, injury or some other event/crisis outside of your control which affects you **during the examination period**
- The **Exams Boards** determine the level of special consideration
 - **Most valid applications result in a 1% or 2% increase in score**
 - Immediate family bereavement (within **6 months** of exam date)
 - Extended family bereavement (grandparents, aunt/uncle, cousin) (within **4 months** of exam date)
- If you feel that you are eligible, please [complete an application form](#) **Evidence** to support applications required where it is possible

Next Few Weeks

- **Preparation**

- **Year 12 Resits** - let us know if no longer sitting
- Next few weeks vitally important - attendance and work ethic
- Revise steadily - give yourself time and **start early!**
- Build in some time out! Treat yourself! Get some rest

- **Queries**

- Mr Hanlon/Mr O'Shaughnessy
- examqueries@banbridgeacademy.org.uk

